

**Tung Wah Group of Hospitals Chan Han Nursery School**  
**Information on Admission to K1 Classes in the 2024/25 School Year**

**1. Collection of application Forms (No quota):**

- Download from school website  
<http://www.tungwahcsd.org/en/our-services/youth-and-family-services/day-nursery-services/CHNS/application;category/9>
- Obtain from school in person
- Request by post with stamped self-addressed envelope

**2. Distribution Period:**

- Date: Whole year (except Public Holidays or School Holidays)
- Time: 9:00 a.m. to 6:00 p.m. (Monday to Friday) / 9:00 a.m. to 1:00 p.m. (Saturday)

**3. Submission of Application Forms (No acceptance limit):**

- Method: In person together with your child. Please bring along your child's original and a duplicate copy of the child's Hong Kong birth certificate. Two stamped self-addressed envelopes are also required.
- Return Period:  
Date: Whole year (except School Holidays or Public Holidays)  
Time: 9:00 a.m. to 6:00 p.m. (Monday to Friday) /  
9:00 a.m. to 1:00 p.m. (Saturday)

**4. Fee**

The annual school tuition and meal fee are to be paid in 12 instalments, which has been approved by the Education Bureau. The monthly tuition and meal fee for 2023/24 is HK \$2074.

**5. Application Fee:**

Free of charge

**6. Application for the “2024/25 Registration Certificate for Kindergarten Admission”**

- The Government implements the “Kindergarten Education Scheme” starting from the 2017/18 school year. The “Registration Certificate for Kindergarten Admission” should be used as the registration document.
- Parents are required to submit an application for the “2024/25 Registration Certificate for Kindergarten Admission” (hereafter referred as “2024/25 RC”) to EDB **from September to November 2023**. The “2024/25 RC” has been open for applications in September 2023 and EDB will announce and upload the details of application onto EDB’s website (<https://www.edb.gov.hk>).

**7. Admission Criteria**

- The applicant with sibling(s) currently studying in the school will be considered in higher priority.
- The applicant with family need will be considered in higher priority.  
(As the number of school places is limited, please be aware that not all applicants fulfilling the criteria will be guaranteed a school place.)

## 8. Interview Arrangement

- The school will arrange interview for applicants according to the number of school places and the priority of application.
- Interviews will be conducted on Saturdays at November 2023 and also will be further informed by mail.
- Group interviews will be arranged
- Parents should accompany their child for the interview
- For Non-Chinese Speaking family, parents can contact us (Telephone : 2340 5982 or e-mail : [chns@tungwah.org.hk](mailto:chns@tungwah.org.hk)) if interpretation / translation service is required, and we allow parents and children to be accompanied by a Chinese speaking relative/ friend during the interview to facilitate communication

## 9. Announcement of Admission Results

We will inform parents of the K1 admission results before 15 December 2023 by post.

## 10. Registration Arrangement

- Successful applicants: Parents should complete the registration procedures for their child from 4 to 6 January 2024 (“Centralised Registration Dates”) by submitting the original “2024/25 RC” to the school and paying the registration fee.
- Applicants on the waiting list: Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original of the “2024/25 RC” to the school and pay the registration fee.
- Please be reminded that if parents cannot submit the “2024/25 RC” during registration, the Nursery School may not be able to complete the registration process for their child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period.
- The registration fee for 2024/25 K1 place is HK\$1570.00. If the child concerned studies in the school, the registration fee paid will be offset part of the first instalment of school fee, and the difference should be paid by parents. Should parents decide to change school after registration, please notify the school in writing. The school will return the “2024/25 RC” but the registration fee will not be refunded. Upon returned the “2024/25 RC”, the school will no longer keep the school place for the child.

## 11. Enquiry

Telephone: 2340 5982

Fax: 2772 3599

E-mail: [chns@tungwah.org.hk](mailto:chns@tungwah.org.hk)

EDB’s webpage on Admission Arrangements for Nursery (K1) Classes in KGs

[https://www.edb.gov.hk/k1-admission\\_e](https://www.edb.gov.hk/k1-admission_e)

Profile of Kindergartens and Kindergarten-cum-Child Care Centre Profile of Tung Wah Group of Hospitals Chan Han Nursery School

<https://kgp2023.azurewebsites.net/edb/schoolinfo.php?lang=en&schid=6177&district=kwuntong&category=non-profit&voucher=&schoolname=%E6%9D%B1%E8%8F%AF%E4%B8%89%E9%99%A2%E9%99%B3%E5%AB%BA%E5%B9%BC%E5%85%92%E5%9C%92&otherkeywords=&ctype=>